



22258VIC Certificate IV in EAL

Course currency status: Current on www.training.gov.au

Course description:

This course has been designed for a diverse range of adult learners of English as an additional language who need to develop their English language proficiency skills in order to access a wide range of further education and training contexts. The course enables participants from a range of cultural and educational backgrounds to develop English language skills, including those who have migrated to Australia as recent arrivals.

Duration & Course Structure:

The study period of this course has been determined as 26 weeks. This course will be delivered over a 26 week period of full time study (21 weeks for full time study, 5 weeks for breaks). The delivery and assessment program will be scheduled for **a minimum of 15 scheduled course contact hours per week** of classes of English Language instruction over 26 weeks of full time study. This takes into account Public holiday periods such as Christmas & Easter and School holiday breaks.

The 26 week program consists of 21 weeks training and assessment and 5 weeks for Break/holidays

WEEK	UNIT	LEARNER OUTCOMES
Week 1 - 26	VU21353 Research pathways and produce a learning plan and portfolio	<p>Students will be able to discuss , access and note information on a range of options</p> <p>Students will be able to identify learning goals and preferred learning styles.</p> <p>Students will be able to clarify the purpose, features and components of the individual learning plan.</p> <p>Students will be able to identify the requirements of the portfolio and the types of evidence.</p> <p>Students will be able to review progress towards end of course goals and determine factors which contributed to success.</p>
Week 1- 5	VU21508 Give complex presentations for further	<p>Students will be able to establish the context, purpose and requirements for formal interactions.</p> <p>Students will be able to use a range of spoken discourse strategies.</p> <p>Students will be able to use planning and drafting process to document a detail plan for the presentation.</p>

	study	<p>Students will be able to give an oral presentation on a researched topic.</p> <p>Students will be able to seek feedback from the audience and conduct a review of performance.</p> <p>Students will be able to review progress towards end of course goals and determine factors which contributed to success</p>
Week 5 - 8	VU21509 Analyse and participate in complex spoken discourse for further study	<p>Students will be able to identify the topic and purpose of complex verbal instructions.</p> <p>Students will be able to respond to questions and instructions appropriately</p> <p>Students will be able to use a range of spoken discourse and paralinguistic strategies in informal interaction.</p> <p>Students will be able to identify the context, purpose and conventions for presenting a proposal or arguing a case.</p> <p>Students will be able to reflect on own performance.</p> <p>Students will be able to review progress towards end of course goals and determine factors which contributed to success</p>
Week 8 - 12	VU21511 Read and write complex texts for research purposes	<p>Students will be able to identify and access a range of complex texts relevant to research purposes.</p> <p>Students will be able to identify discourse markers, structures and expressions used in text</p> <p>Students will be able to produce an extended written text based on research.</p> <p>Students will be able to reference resources used in research based text according to the specified referencing conventions.</p> <p>Students will be able to use proofreading and editing processes to review text</p> <p>Students will be able to review progress towards end of course goals and determine factors which contributed to success</p>
Week 12 - 18	VU21512 Read and write a range of complex texts for further study	<p>Students will be able to analyse the features of a range of complex written texts relevant to study context.</p> <p>Students will be able to critically read a complex text.</p> <p>Students will be able to construct a range of complex texts for study purposes.</p> <p>Students will be able to review constructed texts against required criteria.</p> <p>Students will be able to review progress towards end of course goals and determine factors which contributed to success</p>
Week 14 - 15	Term Break	

Week 18 - 20	VU21513 Use critical reading and writing skills for further study	Students will be able to determine the purpose of a range of further study texts containing instructions or advice. Students will be able to analyse and apply information from non-continuous texts found in study contexts. Students will be able to construct non-continuous texts for study purposes Students will be able to review and amend final draft. Students will be able to review progress towards end of course goals and determine factors which contributed to success
Week 20 - 22	VU21514 Use language analysis skills to review own texts	Students will be able to select language items in spoken and written texts for analysis. Students will be able to use language terminology to describe language structure and use. Students will be able to apply knowledge of language and language use in relation to study tasks. Students will be able to review progress towards end of course goals and determine factors which contributed to success
Week 22 - 24	VU21510 Take notes from complex aural texts for further study	Students will be able to clarify the topic, purpose, genre and audience of complex/sustained aural text. Students will be able to write notes from a complex text for a study task. Students will be able to review progress towards end of course goals and determine factors which contributed to success
Week 24 - 26	BSBWRT401A Write complex documents	Students will be able to write complex documents using different conventions available. Students will be able to proofread and edit the complex documents. Students will be able to review progress towards end of course goals and determine factors which contributed to success

Entry Requirements

The EAL Framework Entry requirements for Certificate IV in EAL (Access) identify that potential students be determined according to the following criteria:

- when applying for enrolment into this qualification all applicant must be 18 years of age or older.

the potential student's current English language skills in order to place them at the appropriate proficiency level



- the potential student's prior formal education experience, both overseas and in Australia
- any prior EAL learning
- the potential student's learning and pathway needs including employability skills, literacies (digital and other literacies), and further educational and vocational training needs

Fee information

Application fee:	\$250 (payable on submission of Application form one off charge only)
Course fee:	\$3170
Materials fee:	\$500 (payable during orientation)

Total Course Fee: \$3920 only (paid prior to commencement of the course)

Note:

Course delivery

The delivery methods include a mixture of theoretical and practical approaches that reflect course requirements. Students will be supported to develop the skills and knowledge to fulfill the requirements for each unit of competency.

The following techniques are employed during face to face delivery depending on the subject matter: trainer demonstrations and presentations, power point presentations, individual tasks, case studies, research, role plays, practical demonstrations, completion of practical activities and group work. The context of the simulated workplace environment will be incorporated into delivery methodologies and students complete tasks to appropriate workplace standards where appropriate.

Assessment

Assessment processes will cover the broad range of skills and knowledge needed to demonstrate competency and will integrate knowledge and skills with their practical application.

In general during this course, assessment involves students' performance on range of criteria including but not limited to the following: Short Answer Test, Case Study, Presentation, Practical Demonstration, Computer-based activities and written examination.



The assessment, procedures and the criteria for judging performance will be made clear to all participants enrolled in this course. Assessments will be conducted for each part of the training program, and the processes will be valid, reliable, fair and flexible.

Student competency against the unit of competency specifications is assessed throughout the course. Students are provided with opportunities for re-assessment if they fail to demonstrate competency during assessment tasks.

Assessors will provide copies of the assessment tasks in accordance with the assessment schedule and discuss the assessment requirements with each Student prior to them attempting each task.

Location

All training and assessment will take place at our campus in Melbourne.

Course Start Dates

We have several intakes throughout the year in February, May, July, September and November.

Recognition of Prior Learning (RPL) and Credit Transfer (CT)

All students are provided with the opportunity to have their prior learning and experience assessed and gain recognition for this. Students who have successfully completed whole units of competency with a Australian registered Training Organisation that are identical to any of those contained within this course can apply for Credit Transfer.

Qualification

On successful completion of this course students will receive a Statement of attainment will be provided to students to indicate the units they have successfully completed if they do not successfully complete all units in the course.

Further Information

For further information on courses or related enquiries please contact the Institute at admission@BIOT.edu.au or information on unit content can be accessed through searching the units of competency at www.training.gov.au. By searching for each unit using the unit code the unit of competency can be found. Students can review each unit and gain information on subject content by following this process.